

COLORADO DEPARTMENT OF CORRECTIONS
INVITATION FOR BID – CAA-IFB-4014

Bid Type: Invitation for bid

Commodity: Educational Supplies and Services

Procurement Type: Commodity

Title: GED Ready Vouchers and Steck Vaughn 2014 Books – Request for Quote

Description: Provide Instructional Books per the “Items and Specifications” below

Requisition Number: 14184D0930A,B,C,D & E

Bid Submission Deadline Date & Time: October 22, 2013, 4:30 PM MST

Submissions Accepted Via: Post Office, address as follows:

CDOC Purchasing Office – IFB #4014

P.O. Box 1010

Cañon City, CO 81215-1010

Or for delivery:

CDOC Purchasing Office – IFB #4014

275 West Highway 50

Cañon City, CO 81212

Comments: This is a solicitation for sealed bids. Bids must be received in a **sealed envelope** or package addressed to the preceding address, by no later than the bid submission date and time specified. Include the solicitation number ‘4014’ on the outside of the sealed envelope or package. Envelopes or packages that are not addressed as instructed may not be accepted.

The following information is **REQUIRED**, and when completed, may serve as the cover page to your response to this solicitation:

ATTENTION: Debra Meyers, Purchasing Agent

From: Name of firm _____

Remit to Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____

Federal Taxpayer / Employer ID Number: _____

Projected Delivery Date: _____ calendar days after receipt of order.

Bidders printed name: _____

Signature: _____ Date: _____

(Required in ink)

E-mail address: _____

(Note: Purchase orders are normally sent via e-mail. If another e-mail address should be used for purchase orders, please provide that address in the Bidder's comments section.)

Bidders Comments (Optional) _____

_____.

Vendor Qualifications

The successful bidder must be a registered "Colorado BIDS" vendor as of the bid submission date stated above.

Goods Delivery

Location: As per "Items and Specification" section attached as instructed below
FOB: Destination

Comments: Bid prices are to include the cost of freight, FOB – destination.

Point of Contact

Name: Debra Meyers
Agency: Department of Corrections
Phone: 719-269-4312
Fax: 719-269-4064
Email: debra.meyers@state.co.us

Comments: 1) Please do not use the fax number or e-mail address provided for unsolicited advertisements. 2) Any award(s) from this solicitation will be posted on BIDS after the bid submission date. All bid files for CDOC solicitations may be viewed upon request at the CDOC Purchasing Office; requests for detailed or itemized bid results to be provided via other means may be declined. 3) The "specifications" section following is available to pre-registered "Colorado BIDS" vendors via the State's web site (www.bidscolorado.com); requests to receive said specifications by other means may be declined.

ELIGIBILITY NOTE: This solicitation has been published on the Colorado BIDS information and distribution system (BIDS). In order to be considered to be responsive (eligible for award) of this solicitation, the vendor must have completed the BIDS registration process, including payment of a \$40 annual fee, by no later than the bid submission date. Colorado BIDS may be accessed on the internet through the State Purchasing Office link at www.bidscolorado.com.

ITEMS AND SPECIFICATIONS:

Please see attached spreadsheet, CDOC Division of Education CAA-IFB-4014

Delivery location and quantities as follows: Please see attached Shipping Instructions, Attachments A, B, C and D, corresponding with the excel spreadsheet attachment, "CDOC Division of Education."

Technical point of contact: Melissa Smith phone, 719-226-4417 or e-mail Melissa.smith@state.co.us

OTHER NOTES: The following comments generally apply to solicitations such as this one. 1) Payment terms will be assumed to be 'Net-30 Days' after receipt of goods/services and invoice, unless otherwise specified by the bidder. Proposed payment terms of less than 30 days may not be acceptable to the CDOC; except that proposed payment terms of less than 30 days that include a discount, such as "net-30 days/2% 10 days", are encouraged for possible consideration by the Department. 2) It is the responsibility of each bidder to monitor this solicitation during the open bidding period for any possible modifications (addenda or other changes to the solicitation). The CDOC is not able to otherwise actively notify prospective bidders of any modifications. 3) Colorado has a very broad public records law. Bids, quotes, proposals and most other written communications to the CDOC Purchasing Office are public records available to the public upon request. Requests or statement concerning confidentiality will be of no effect unless confidentiality has been specifically affirmed in writing by the CDOC Purchasing Office.

End of solicitation CAA-IFB-4014; we thank you for your support.