



Colorado Department of Public Safety  
CDPS Procurement Office  
700 Kipling Street  
Denver, CO 80215

**SIGNATURE PAGE**

**INVITATION FOR BID #: FPCIFB1406HELICOPTER - TYPE 2**  
**TITLE: Type 2 Helicopter/Fire Suppression**  
**DATE DUE: Friday, June 13, 2014 at 2:00PM MT.**

**LATE BIDS WIL NOT BE CONSIDERED**

**ISSUING OFFICE:** This Invitation for Bid is issued for the State of Colorado by the Colorado Department of Public Safety, for the benefit of the Division of Fire Protection and Control. The CDPS Procurement Office is the SOLE point of contact concerning this solicitation.

**Procurement Director:** Cindy Fredriksen  
**Telephone Number:** 303-239-5888  
**FAX Number:** 303-239-5860  
**E-mail Address:** cindy.fredriksen@state.co.us

**RETURN BIDS TO ADDRESS ABOVE. FAX OR EMAIL QUOTES WILL NOT BE ACCEPTED.**

Prices shall be binding and valid for one hundred twenty (120) days after the closing date.

FEIN \_\_\_\_\_ DATE \_\_\_\_\_

**^Enter your FEIN or SSN as registered on Colorado BIDS.**

NAME OF COMPANY \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

My company is registered on Colorado BIDS. Yes \_\_\_\_\_ No \_\_\_\_\_

Confirm # \_\_\_\_\_ of Amendments received. Confirm # \_\_\_\_\_ of Addenda received.

Confirm that you are aware that the award notice will be published on Colorado BIDS. Yes \_\_\_\_\_

PRINT NAME OF COMPANY REPRESENTATIVE \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE OF COMPANY REPRESENTATIVE \_\_\_\_\_

Handwritten signature by an authorized officer or agent of the vendor.

**RETURN THIS PAGE**

## **1.0 General**

### **Contact Information**

The Procurement Office for the Colorado Department of Public Safety (CDPS) is the sole point of contact concerning this Invitation for Bid. All communication must be done through the CDPS Procurement Office, Attention: Cindy Fredriksen at [cindy.fredriksen@state.co.us](mailto:cindy.fredriksen@state.co.us) or 303.239.5888.

### **Bid Information and Distribution System (BIDS) and Registration**

This solicitation is published using the Colorado Bid Information and Distribution System (BIDS). Vendors must be registered on BIDS in order to download solicitation documents and information (including any amendments or modifications) and to be considered responsive at the time of submission of the response. BIDS and its registration information may be linked through the State Purchasing Office link at <https://www.bidscolorado.com>

### **Contractual Obligations**

This solicitation including documents linked and attached, the vendor's offer and all documents, modifications, and agreement terms and conditions will form the contract between the parties. Any additional terms and conditions proposed by the vendor must be submitted with their offer in order to be considered.

### **Type of Contract**

**Contract:** The successful bidder(s) will be issued a state contract (Contract) with CDPS. The Contract will incorporate this BID, published addenda and the response of the successful bidder and contain substantially similar terms as the sample contract included in this bid as Exhibit A.

### **Schedule of Events**

|  |  |
|--|--|
| Vendor Inquiries are due:                | Close of Business (COB), Wednesday, June 4, 2014   |
| State's Responses published (estimated): | COB, Friday, June 6, 2014  |
| Bid responses due:                       | Friday, June 13, 2014, 2:00 PM MT  |
| Award (estimated):                       | Tuesday, June 17, 2014   |
| Contract period (estimated):             | July 1, 2014 – June 30, 2015   |
| Contract renewal periods (estimated):    | Period 1 renewal option: July 1, 2015 – June 30, 2016<br>Period 2 renewal option: July 1, 2016 – June 30, 2017 |

### **Term of Contract**

The anticipated award period for this Invitation for Bid (IFB) one (1) year, with two (2) one-year optional renewal terms, contingent upon funds being appropriated, budgeted and otherwise made available and all bid requirements being satisfied.

The Mandatory Availability Period (MAP) for the first year of the contract will consist of ninety (90) consecutive days, commencing at the time of contract execution. MAP for subsequent years will depend on contract renewal and will be determined at that time by the DFPC.

### **Binding Proposal**

By providing a response to this IFB, Offerors are bound to providing the proposed services at the costs and rates quoted in their IFB response for the one (1)-year period with two (2) one-year optional renewal terms.

### **Statewide Contract Management System**

If the maximum amount payable to Contractor under this Contract and/or Purchase Order is \$100,000 or greater, either on the Effective Date or at anytime thereafter, this section applies.

Contractor agrees to be governed, and to abide, by the provisions of CRS §24-102-205, §24-102-206, §24-103-601, §24-103.5-101 and §24-105-102 concerning the monitoring of vendor performance on state contracts/purchase orders and inclusion of contract performance information in a statewide contract management system.

Contractor's performance shall be subject to Evaluation and Review in accordance with the terms and conditions of this Contract/Purchase Order, State law, including CRS §24-103.5-101, and State Fiscal Rules, Policies and Guidance. Evaluation and Review of Contractor's performance shall be part of the normal contract administration process and Contractor's performance will be systematically recorded in the statewide Contract Management System. Areas of Evaluation and Review shall include, but shall not be limited to quality, cost and timeliness. Collection of information relevant to the performance of Contractor's obligations under this Contract/Purchase Order shall be determined by the specific requirements of such obligations and shall include factors tailored to match the requirements of Contractor's

obligations. Such performance information shall be entered into the statewide Contract Management System at intervals established herein and a final Evaluation, Review and Rating shall be rendered within 30 days of the end of the Contract/Purchase Order term. Contractor shall be notified following each performance Evaluation and Review, and shall address or correct any identified problem in a timely manner and maintain work progress.

Should the final performance Evaluation and Review determine that Contractor demonstrated a gross failure to meet the performance measures established hereunder, the Executive Director of the Colorado Department of Personnel and Administration (Executive Director), upon request by the Colorado Bureau of Investigation, and showing of good cause, may debar Contractor and prohibit Contractor from bidding on future contracts. Contractor may contest the final Evaluation, Review and Rating by: **(a)** filing rebuttal statements, which may result in either removal or correction of the evaluation (CRS §24-105-102(6)), or **(b)** under CRS §24-105-102(6), exercising the debarment protest and appeal rights provided in CRS §§24-109-106, 107, 201 or 202, which may result in the reversal of the debarment and reinstatement of Contractor, by the Executive Director, upon showing of good cause.

### **Performance Outside the State of Colorado and/or the United States**

**[Not applicable if Contract Funds include any federal funds]** Following the Effective Date, Contractor shall provide written notice to the State, in accordance with **§16 (Notices and Representatives)**, within 20 days of the earlier to occur of Contractor's decision to perform, or its execution of an agreement with a Subcontractor to perform, Services outside the State of Colorado and/or the United States. Such notice shall specify the type of Services to be performed outside the State of Colorado and/or the United States and the reason why it is necessary or advantageous to perform such Services at such location or locations. All notices received by the State pursuant to this **§8.C** shall be posted on the Colorado Department of Personnel & Administration's website. Knowing failure by Contractor to provide notice to the State under this **§8.C** shall constitute a material breach of this Contract.

### **Questions**

Written questions are to be submitted to Cindy Fredriksen at the following e-mail address **NO LATER THAN C.O.B. WEDNESDAY, JUNE 4, 2014:** [cindy.fredriksen@state.co.us](mailto:cindy.fredriksen@state.co.us). Written questions may also be faxed to Cindy Fredriksen at 303.239.5888. All responses to vendor inquiries will be posted on Colorado BIDS.

### **Modifications**

All modifications shall be in writing and posted to BIDS. Vendors are responsible for checking BIDS prior to the opening date and time for solicitation modifications.

### **Response Format**

Bidders must comply with and submit the following item(s) in order. All items shall be clearly labeled.

- a. Completed and Signed cover sheet.
- b. Responses as required in Section 1 "Bid Submission" and in Section 3 "Submission Guidelines".

### **Bid Submission**

This is a **Two-Step bid process**. Firms interested in responding to this Invitation for Bid must submit two sealed envelopes, one marked: **FPCIFB1406HELICOPTER - "Step One Helicopter - Type 2 - Qualifications"**, and the other marked **FPCIFB1406HELICOPTER - "Step Two Helicopter - Type 2 - Bid Pricing"**. On the front of both envelopes, include the Bidder's name, Bid # FPCIFB1406HELICOPTER – Type 2 and bid opening date and time.

1. The first step will be a presentation of vendor qualifications required by Colorado Department of Public Safety (CDPS) and the Division of Fire Prevention and Control (DFPC) by bidders wishing to participate in this Invitation for Bid. The second step will be presentation of priced bids. Both steps will be submitted in sealed envelopes marked by each vendor.

In the envelope marked FPCIFB1406HELICOPTER – Type 2: **Step One Helicopter Qualifications**, include one (1) original and five (5) copies as well as one electronic copy on CD or USB drive (for a total of **six (6) paper copies and one electronic copy**) of the signed Invitation for Bid form **and** all further documents attached.

Include a **cover letter** followed by a point-by-point discussion of how the vendor meets the State's qualification requirements as outlined below, including written acceptance of each requirement.

Retain all responses in the same numeric format and sequence as listed.

Use **Step One Helicopter Qualifications Form** to complete key information, in conjunction with the cover letter.

The **cover letter** and **Step One Qualifications Form** must detail the following:

- A. **CERTIFICATIONS:** How the aircraft will operate in accordance with an approved 14 Code of Federal Regulations (CFR) Part 133, Rotorcraft External Load Operations; and Part 137, Agricultural Aircraft Operations. Part 135, Operating Requirements: Commuter and on Demand Operations and Rules Governing Persons on Board Such Aircraft is optional (Restricted Category Helicopters will be considered).
- B. **SPECIFICATIONS:** How the pilot(s) and aircraft(s) and fuel service vehicle meet the National Association of State Foresters (NASF) Cooperators Aviation Standards for Interagency Fire (NASF Interagency Standards) referenced in Section 2A of this IFB; include copies of all vendor pilot(s) and aircraft and fuel service vehicle Interagency cards by either United States Forest Service (USFS) or Department of Interior Office of Aircraft Services (OAS); include a complete specific list of all approved aircraft, aircraft performance data; and system specifications on tank and/or rapid fill bucket.

NASF Interagency Standards available online at [http://www.fs.fed.us/fire/aviation/av\\_library/COOP\\_NASF\\_Standards.pdf](http://www.fs.fed.us/fire/aviation/av_library/COOP_NASF_Standards.pdf). See Section 2.0 Specifications for further detail.

**Do NOT include any pricing information in this Step One Helicopter Qualifications Form sealed envelope.**

2. In a separate sealed envelope, marked FPCIFB1406HELICOPTER – Type 2: **Step Two Helicopter Bid Pricing**, include one (1) original of the completed and signed Guaranteed Bid Form.  
**Bid Number: FPCIFB1406HELICOPTER – Type 2**  
**Bid Title: Type 2 Helicopter/Fire Suppression**  
**Bid Due Date & Time: Friday, June 13, 2014, 2:00PM MT.**

Responses to this Invitation for Bid shall be sent/delivered to:

Cindy Fredriksen, Procurement Director  
Colorado Department of Public Safety  
CDPS Procurement Office  
700 Kipling Street  
Denver, CO 80215

**FAXED OR EMAILED BIDS WILL NOT BE ACCEPTED. LATE BIDS WILL BE DISQUALIFIED.** It is the responsibility of the Offeror to ensure that the CDPS Procurement Director receives the Bid Response on or before the due date and time. Offerors mailing their Invitation for Bid Response shall allow sufficient mail delivery time to ensure receipt of their response by the time specified.

#### **Public Openings of Proposals**

On the date and time shown on the “State of Colorado, Invitation for Bid Cover Page and Signature Page”, the CDPS Procurement Office will conduct, at the delivery location identified on the Cover Page above, a Public Opening of Bids. The Public Opening will only disclose the names of all Offerors who have submitted a proposal in response to the IFB. Detailed information on costs and qualifications will be available from the CDPS Procurement Office following issuance of a “Notice of Intent to Make an Award” letter.

#### **Award & Evaluation Criteria**

All information requested (and submitted) will be considered in determining the final award of this invitation for bid. The Offeror(s) who submits the lowest responsive bid, whose bid meets the requirements and criteria set forth in the IFB and is most advantageous to the State of Colorado, CDPS, and Division of Fire Prevention and Control (DFPC) – all factors considered - will receive the award. Evaluation factors include (but are not limited to and in no particular order) price, past vendor performance, quality, experience, local support and repair, and delivery.

Preference will be given to Colorado companies who meet award and evaluation criteria.

The CDPS anticipates entering into formal agreements with the selected vendor whose responses meet the requirements outlined in this IFB. However, there is no obligation or guarantee that the CDPS, Executive Branch State agencies,

Legislative and Judicial branches, Institutions of Higher Education, Local Governments or other Law Enforcement Agencies will purchase products or services from the vendor(s) during the effective period of the agreement.

## **2.0 Specifications**

### **General Information**

The CDPS and DFPC is issuing a Two-Step Invitation for Bid for Type 2 Helicopter Services for one (1) year, beginning on the date the contract is fully executed, with two (2) one-year optional renewal terms.

#### **A. Scope and Intent**

1. To provide helicopter and fuel service vehicle services with fully operational tank and/or rapid fill bucket for drafting from shallow water sources for initial attack and extended attack in connection with fire suppression and land management activities of the DFPC. Services will include the aerial delivery of water and or fire retardant or suppressant in connection with wildland fire control activities.
2. It is the intent of this Contract to provide helicopter services on a fully operational basis as described, in full compliance with the terms, conditions, and specifications contained herein.

Helicopter services solicited in this Contract will consist of a Type 2 helicopter (as according to Interagency Helicopter Operations Guide (IHOG) specifications). Type 2 helicopter specifications may be found online at [http://www.nwcg.gov/pms/pubs/pms510/26\\_Chapter06.pdf](http://www.nwcg.gov/pms/pubs/pms510/26_Chapter06.pdf), page 6-2, and [http://www.fs.fed.us/fire/aviation/av\\_library/COOP NASF Standards.pdf](http://www.fs.fed.us/fire/aviation/av_library/COOP_NASF_Standards.pdf) Exhibit 5.

3. **Minimum mandatory requirement: Part 133 at 137 certification, and Helicopter must be capable of a jettisonable payload of 1950 pounds Hover Out of Ground Effect (HOG E) at 30 degrees Centigrade at 8000 feet pressure altitude with a 200-pound pilot and 1.5 hours total fuel. (Equipped weight must include a tank or long line and rapid fill bucket).**
4. Vendor equipment and personnel must be meet the 2010 NASF Cooperators Aviation Standards for Interagency Fire (NASF Interagency Standards) by the start of contract and maintain currency for the duration of the contract. NASF Interagency Standards may be found online at: [http://www.fs.fed.us/fire/aviation/av\\_library/COOP NASF Standards.pdf](http://www.fs.fed.us/fire/aviation/av_library/COOP_NASF_Standards.pdf)

Specifications covered by the standards are as follows (listed by document reference item):

- C-2 Certifications
- C-3 Reserved.
- C-4 Aircraft Requirements
- C-5 Aircraft Maintenance
- C-6 Aircraft and Equipment Security
- C-7 Avionics Requirements
- C-8 Cooperator Furnished Avionics Systems
- C-9 Avionics Installation and Maintenance Standards
- C-10 Operations
- C-11 Cooperator's Environmental Responsibilities
- C-12 Personnel
- C-13 Conduct and Replacement of Personnel
- C-14 Suspension and Revocation of Personnel
- C-15 Substitution of Personnel, Aircraft, and Equipment
- C-16 Relief Costs
- C-17 Flight Hour and Duty Limitations
- C-18 Accident Prevention and Safety
- C-19 Mishaps
- C-20 Personal Protective Equipment
- C-21 Inspection and Acceptance
- C-22 Pre-Use Inspection Expenses
- C-23 Re-Inspection Expenses
- C-24 Inspections During Use
- C-25 Agreement Period and Renewal Options

- EXHIBIT 1 First Aid Kit Aeronautical
- EXHIBIT 2 Survival Kit Aeronautical (Lower-48)
- EXHIBIT 3 Alaska Supplement
- EXHIBIT 4 Restraint Systems Condition Inspection Guidelines
- EXHIBIT 5 Reserved
- EXHIBIT 6 High Visibility Markings on Main Rotor Blades
- EXHIBIT 7 Additional Avionics Equipment
- EXHIBIT 8 Fuel Servicing Equipment Requirements
- EXHIBIT 9 Pilot Operations Briefing Certificate
- EXHIBIT 10 Interagency Guidelines for Vertical Reference/External Load Training Standards

5. Vendor must be able to obtain the following National Interagency Wildfire Coordinating Group (NWCG) Interagency Cards in accordance with the current IHOG Chapter 5 [http://www.nwcg.gov/pms/pubs/pms510/25\\_Chapter05.pdf](http://www.nwcg.gov/pms/pubs/pms510/25_Chapter05.pdf) by the start of contract and maintain carding currency for the duration of the contract:
  - a. Interagency Pilot Qualification Card
  - b. Helicopter Data Card
  - c. Helicopter Service Truck Data Cards
6. Helicopter services provided under this contract will be operated from the agreed-to designated base, or alternate bases as determined solely by DFPC, and will be used for delivering water and or fire retardants/suppressants on forest and range fires in all types of fuels and terrain. Helicopter shall be fully operational, including qualified and certified pilots, fuel service vehicle and shall meet the requirements specified herein at all times.
7. The State of Colorado has cooperative agreements, which allow for fire control on lands protected by other wildland fire agencies. The aircraft covered by this Contract may be used by these agencies under the terms and conditions herein stated when so ordered by the DFPC or designee.
8. Technical specifications for the aircraft and pilots requirements provided under this Contract shall meet the requirements of the NASF Interagency Standards. If any discrepancies exist between the NASF Interagency Standards and this Contract, the terms of this Contract shall govern.

## **B. Specific Terms and Conditions**

1. Invitation to Bid to provide and operate interagency qualified helicopter, with qualified pilot and fuel service vehicle for DFPC for annual fire season MAP NTE 90 days
2. Depending on needs and if mutually agreed upon by DFPC and the vendor, the start dates of MAP periods may change by 14 days either side of the aforementioned MAP start dates.
3. DFPC may need to request helicopter and fuel servicing vehicle services beyond the contracted MAP. If this should occur and both parties consent, contract extension provisions will be determined at that time.
4. The base(s) used will be dependent on current and expected State fire situation. The contract will begin at the Ft. Collins/Loveland Municipal Airport (FNL). A home base, if applicable, will be established at time of contract negotiation.
5. Daily availability status during MAP will be for fourteen (14) hours per day, with seven (7) days effective coverage.
6. Contractor personnel will be on Standby status each day. The beginning of the Standby period will be set by the DFPC or its designated representative, and may be adjusted from day to day. Once Standby begins, the standby period will continue for nine (9) consecutive hours. During the Standby period, with the exception of the first thirty (30) minute period to accommodate preflight, the personnel/helicopter shall be able to respond to a dispatch within fifteen (15) minutes during periods of High, Very High, and Extreme Fire Danger, and within thirty (30) minutes during Low or Medium Fire Danger.

7. If the Standby period is extended beyond nine (9) hours, the Contractor shall be compensated for personnel Extended Standby time at the rate for Extended Standby awarded listed on the Guaranteed Bid Form or annual pricing.
8. Extended Standby shall be measured and recorded in full hours.
9. It is understood and agreed that the Contractor is to supply all labor, equipment, maintenance, fuel, fuel service vehicle and supplies including personal protective equipment (PPE), necessary to provide complete helicopter service as specified in this contract.
10. The cost of lodging, meals and any other costs for Contractor's personnel while stationed at the designated home base will be the responsibility of Contractor.
11. At an alternate base beyond one hour drive time from the agreed-to designated home base authorized Contractor personnel will be reimbursed for lodging and per diem (not to exceed the State of Colorado per diem rates by location) by DFPC. The personnel per diem costs, meals and lodging will be paid in accordance with the Guaranteed Bid Form, at the awarded bid price.
12. The agreement period shall be for one (1) fiscal year, beginning on the date the contract is fully executed, with two (2) one-year optional renewal terms.
13. Prices for the first annual period of the contract will be firm and unchanging. Prices for the remaining years of the contract (renewal options are exercised) will be adjusted by the change in the U.S. Department of Labor Consumer Price Index (CPI) for the month of February in each succeeding year of the contract. This adjustment will apply to the flight rate and daily availability only. Should the CPI decrease the same formula will be used to decrease the rates. New rates will be rounded to the nearest whole dollar.

For example:

|   |                             |
|---|-----------------------------|
| Time frame for initial comparison – February 2014 | CPI= 350                    |
| First adjustment – February 2015                  | CPI =362 or 3.43% over 2014 |
| Second adjustment – February 2016                 | CPI= 366 or 4.57% over 2014 |

14. Financial obligations of the State of Colorado and the CDPS payable after the current fiscal year for services to be provided under this agreement are contingent upon funds for that purpose being appropriated, budgeted and otherwise made available per Colorado TABOR law.
15. The DFPC reserves the right to terminate this bid award, and any contract resulting there from, at any time, upon twenty (20) days written notice.
16. The Flight Use Report (attached as Exhibit B) must be approved by the DFPC or the designated Helicopter Manager, at the conclusion of each day. Known distance flown and known speed of aircraft will be used as a basis to determine that flight time is reasonable. No payment will be made for unreasonable flight time as determined by the DFPC representative.
17. When the Contract is activated by the DFPC, the helicopter with pilot(s) and fuel service vehicle/driver will be ferried/driven at no cost to the State to Ft. Collins/Loveland Airport (FNL). Payment for ferry flight and travel home at the end of the MAP or conclusion of the contract will be established at time of contract negotiation.
18. The Contractor may furnish a relief crew to meet the days off requirement in accordance with NASF Interagency Standards Section C-17 Flight Hour and Duty Limitations [http://www.fs.fed.us/fire/aviation/av\\_library/COOP\\_NASF\\_Standards.pdf](http://www.fs.fed.us/fire/aviation/av_library/COOP_NASF_Standards.pdf) . Approval to furnish relief crews and costs for transporting of relief crews will be approved in advance by the DFPC. Approval will be noted on the payment invoice in the remarks section.
19. Pilot, mechanic and fuel service vehicle/driver need to arrive at work site in advance of the scheduled duty period within compliance of the Interagency Fire Helicopter Duty Limitations mentioned above.
20. The Contractor shall provide proof of insurance with the contract award which verifies the Bidder's ability to meet the State of Colorado requirements.

21. Aircraft Liability Insurance covering bodily injury and property damage, liability, including passengers, with minimum of \$5,000,000 each occurrence combined single limit is required.
22. The Contractor shall assume liability for death or injury to any persons and/or damages to real or personal property, which result from the operations of or access to Contractors aircraft or operation.
23. The Contractor shall assume all risks of liability for its officers, employees, and agents in connection with the performance of this Contract, and is liable for damage or destruction of any aircraft in the performance of services requested under this Contract.
24. This Contract is subject to such modifications as may be required by changes in applicable federal or state law, or federal or state implementing rules, regulations, or procedures of the federal or state law. Any such required modification shall be automatically incorporated into and be made a part of the contract as of the effective date of such change.

### C. Operational Specifications

All Helicopter operations shall be conducted in accordance with the NASF Interagency Standards and IHOG specifications.

#### **3.0 Submission Guidelines**

Offerors shall follow the format below:

This is a **Two-Step bid process**. Firms interested in responding to this Invitation for Bid must submit two sealed envelopes, one marked “**FPCIFB1406HELICOPTER – Step One Helicopter – Type 2 - Qualifications**”, and the other marked “**FPCIFB1406HELICOPTER – Step Two Helicopter – Type 2 - Bid Pricing**”.

The first step will be a presentation of vendor qualifications required by CDPS and the DFPC by bidders wishing to participate in this Invitation for Bid. The second step will be presentation of priced bids by bidders who passed qualifications in Step One above. Both steps will be submitted in sealed envelopes marked by each vendor.

On both envelopes, include the Bidder's name, Bid # FPCIFB1406HELICOPTER – Type 2 and bid opening date and time.

1. In the envelope marked FPCIFB1406HELICOPTER – Type 2 Step One Helicopter Qualifications, include one (1) original and five (5) copies as well as one electronic copy on CD or USB drive (for a total of **six (6) paper copies and one electronic copy**) of the signed Invitation for Bid form **and** all further documents attached.

Include a cover letter followed by a point-by-point discussion of how the vendor meets the State's qualification requirements as outlined below, including written acceptance of each requirement.

Retain all responses in the same numeric format and sequence as listed.

Use **Step One, Helicopter Qualifications Form** to complete key information in conjunction with letter.

The **letter** and **Step One Qualifications Form** must detail the following:

- A. **CERTIFICATIONS:** How the aircraft will operate in accordance with an approved 14 Code of Federal Regulations (CFR) Part 133, Rotorcraft External Load Operations; and Part 137, Agricultural Aircraft Operations. Part 135, Operating Requirements: Commuter and on Demand Operations and Rules Governing Persons on Board Such Aircraft is optional (Restricted Category Helicopters will be considered).
- B. **SPECIFICATIONS:** How the pilot(s) and aircraft(s) and fuel service vehicle meet the National Association of State Foresters (NASF) Cooperators Aviation Standards for Interagency Fire (NASF Interagency Standards) referenced in Section 2A of this IFB; include copies of all vendor pilot(s) and aircraft and fuel service vehicle Interagency cards by either United States Forest Service (USFS) or Department of Interior Office of Aircraft Services (OAS); include a complete specific list of all approved aircraft, aircraft performance data; and system specifications on tank and/or rapid fill bucket.

NASF Interagency Standards available online at [http://www.fs.fed.us/fire/aviation/av\\_library/COOP\\_NASF\\_Standards.pdf](http://www.fs.fed.us/fire/aviation/av_library/COOP_NASF_Standards.pdf). See Section 2.0 Specifications for further detail.



**Do NOT include any pricing information in this Step One Helicopter Qualifications Form sealed envelope.**

2. In a separate sealed envelope, marked FPCIFB1406HELICOPTER – Type 2 Step Two Helicopter Bid Pricing, include one (1) original and five (5) copies as well as one electronic copy on CD or USB drive (for a total of **six (6) paper copies and one electronic copy**) of the completed and signed **Guaranteed Bid Form**.
3. Failure to respond in this manner may result in disqualification.
4. Only those firms who meet or exceed the State's required qualifications of step one will be eligible to participate in step two, "opening" of the Bid pricing on the Guaranteed Bid Form.
5. Prospective Bidders may submit **written questions via e-mail**, to Cindy Fredriksen at [cindy.fredriksen@state.co.us](mailto:cindy.fredriksen@state.co.us) until COB, Wednesday, June 4, 2014. Answers to questions will be posted on the State of Colorado BIDS System in the form of a Bid Modification and Q&A attachment.
6. The deadline for responding to this Bid is Friday, June 13, 2014 at 2.00PM MT. Late responses will not be considered.
7. Hand delivered, airmail, or mail delivered printed sealed responses are required. *No fax or emails.*
8. All firms responding to this IFB will be notified in writing of their status.

**Exhibit A – Sample Contract**

**(See attached Exhibit A)**

Exhibit B – Flight Use Report

AMD-23E Aircraft Use Report (5/11)

|  |                  |              |  |            |              |              |           |
|--|------------------|--------------|--|------------|--------------|--------------|-----------|
| Contractor   |                  | Contract #   |  | Item #     | R #          | Make/ Model  | PIC Pilot |
| Invoice Start Date   | Invoice End Date | Page 1 of:   | Hired Date   | Hired Time | Release Date | Release Time |           |
| Vendor Signature: The following record of services provided is correct |                  |              | Gov Rep Signature: The following record of services provided were received |            |              | Agency       |           |
| →  |                  |              | →  |            |              | Phone        |           |
| Name (print)   | Date             | Name (print) | Date   | E-Mail     |              |              |           |

NonFleet TIME Based Charges

| Date | Pay Item Code | Start | Stop | Elapsed Time | From | To | # of PAX | Cargo Payload | tax | Mission Code | Billoc Code | Billoc Agreement # | Charge Code | File |
|------|---------------|-------|------|--------------|------|----|----------|---------------|-----|--------------|-------------|--------------------|-------------|------|
|      |               |       |      |              |      |    |          |               |     |              |             |                    |             |      |
|      |               |       |      |              |      |    |          |               |     |              |             |                    |             |      |
|      |               |       |      |              |      |    |          |               |     |              |             |                    |             |      |
|      |               |       |      |              |      |    |          |               |     |              |             |                    |             |      |
|      |               |       |      |              |      |    |          |               |     |              |             |                    |             |      |
|      |               |       |      |              |      |    |          |               |     |              |             |                    |             |      |
|      |               |       |      |              |      |    |          |               |     |              |             |                    |             |      |
|      |               |       |      |              |      |    |          |               |     |              |             |                    |             |      |
|      |               |       |      |              |      |    |          |               |     |              |             |                    |             |      |
|      |               |       |      |              |      |    |          |               |     |              |             |                    |             |      |

NonFleet FEE Based Charges

| Date | Pay Item Code | Quantity | Rate | Total | City | State | tax | Billoc Code | Billoc Agreement # | Charge Code | File |
|------|---------------|----------|------|-------|------|-------|-----|-------------|--------------------|-------------|------|
|      |               |          |      |       |      |       |     |             |                    |             |      |
|      |               |          |      |       |      |       |     |             |                    |             |      |
|      |               |          |      |       |      |       |     |             |                    |             |      |
|      |               |          |      |       |      |       |     |             |                    |             |      |
|      |               |          |      |       |      |       |     |             |                    |             |      |
|      |               |          |      |       |      |       |     |             |                    |             |      |
|      |               |          |      |       |      |       |     |             |                    |             |      |
|      |               |          |      |       |      |       |     |             |                    |             |      |
|      |               |          |      |       |      |       |     |             |                    |             |      |
|      |               |          |      |       |      |       |     |             |                    |             |      |